

Pastor of Congregational Care Job Description

Title: Pastor of Congregational Care

EACH MINISTRY OF THE CHURCH INCLUDES A COMMITMENT TO SIX CORE VALUES:

- Preach Boldly;** proclaiming the truth of God. (Nehemiah 8:8)
- Worship Authentically;** celebrating the person of God passionately and completely. (John 4:24)
- Pray Dependently;** approaching the presence of God fervently and expectantly. (1 John 5:14)
- Witness Courageously;** sharing the gospel of God wisely and respectfully. (1 Peter 3:15)
- Gather Purposefully;** engaging the people of God transparently and hopefully. (Hebrews 10:19-25)
- Plant Strategically;** building the church of God locally and internationally. (Acts 14:21-23)

Position Objective: The Pastor of Congregational Care is a full-time position focused primarily on providing the first level of pastoral care to members and attenders of Summit Point Church and upon absence for their assimilation back into the life of the church. We are looking for an experienced pastor with a love for people and a heart for care and assimilation.

PERSONAL COMMITMENT TO THE VISION OF SUMMIT POINT CHURCH:

Our expectation is that all employees will, along with their spouses and children, seek to model the vision of a complete disciple. We expect that all employees and their families will seek to:

- Worship Christ by consistently attending and engaging in our Impact Services.
- Walk with Christ by consistently engaging as a part of an age-appropriate Impact Group experience at Summit Point.
- Work for Christ by faithfully serving in the ministries of Summit Point as makes sense based on age and life situation.
- Witness of Christ by regularly being part of the outreach ministries of Summit Point Church, and by personally sharing their faith with others.
- Must be a member of Summit Point Church or be willing to become a member as a part of the hiring process.

Spiritual & Character Qualifications:

The Pastor of Congregational Care should:

- have a clear testimony of faith in Jesus Christ and a passionate, growing, personal relationship with Him;
- have a history of moral purity;
- meet the spiritual and social qualifications for elder (1 Timothy 3:1-7; Titus 1:5-9);
- be a self-starter with drive, passion and initiative;
- be teachable and willing to be held accountable;
- be a team player with a positive attitude;
- possess the spiritual gifts of leadership (Romans 12:8), service, teaching (Romans 12:7), and administration (1 Corinthians 12:28).

Professional Qualifications or skills:

- proven ability in local church pastoral care and leadership;
- preferred to have 5 or more years full-time ministry experience in a church of at least 500 attendees;
- a bachelor's or master's degree from an accredited four-year Bible college or evangelical seminary;
- enthusiasm for the doctrine, vision and Group Life philosophy of Summit Point Church;
- proven ability to recruit volunteers and develop leaders.

Position description:

The following information will give a more extensive view of the position and how the Pastor of Congregational Care will contribute to Summit Point Church:

Congregational Care

- care sheets – follow-up as needed for weekly needs as noted on Friendship Registers;
- hospital visits – meet to pray with individuals before surgery for critical needs and regular visits as needed;
- funerals – meet with families and manage with Senior Pastor to discuss service details;
- benevolence – manage all phone and email requests and as needed coordinate with team lead of Benevolence;
- care team – recruit, train and communicate needs;
- biblical counseling of 2-3 people or couples per week;
- baptisms – participate as requested;
- weddings – officiate as requested;
- embrace a team approach to building/serving the church;
- other duties as assigned.

Assimilation

- emails and calls to those not in-person or on-line, 3-5-10 weeks;
- first-time visitor calls;
- first connections – manage dates for visitor connection opportunity;
- discover summit point/membership process – co-teach, coordinate dates with XLT, review and process membership applications.

Prayer Teams

- recruit, oversee and equip, the Sunday Service Hill Top Teams;
- recruit and oversee the Wednesday ladies prayer/note writing teams;
- weekly prayer log;
- coordinate prayer-chains for mission trips and other special events.

Other Duties

Attend staff meetings; preach and share in announcements as requested; actively participate in all other ministries of the church.

Summary of Position: This role is an essential ministry function of Summit Point Church, which is necessary for the fulfillment of the Great Commission and the ministries religious, charitable, and educational purpose as set forth in Article I of the Bylaws. The Pastor of Congregational Care reports to the Senior Pastor.

Salary & Benefits:

- a competitive salary and benefits package commensurate with experience will be provided;
- serious candidates should email or send a cover letter and resume with a brief description of your pastoral experience in shepherding and care for congregants:

Attn: Kent Smith, Associate Pastor
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 Pastor of Congregational Care
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